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| **Risk Assessment for: COVID-19 (Novel Coronavirus Disease 2019) Manufacturing V2** | | | | **01/06/2020** |
| **What are the Hazards?** | **Who is at Risk?** | **What are the Risks?** | **What control measures are required?** | **Any further control measures required?** |
| Contact with infected persons / environments  Contracting COVID-19  Transfer of illness between persons  Stress / frustration | Staff  Clients  Visitors / Contractors  Members of the public | Illness  Inability to perform duties  Transferring disease to others  Death  Deterioration of mental health | Guidance provided to all Krispy Kreme staff based on current government advice. Guidance for staff updated whenever new advice is announced.  SMT & Compliance and Safety Manager to review current government advice daily & liaise with HR as necessary.  All Krispy Kreme staff to follow current precautions to prevent infection with COVID-19:   * Wash hands thoroughly using soap & hot water for 20 seconds minimum every 20 min or after coughing/sneezing, after touching nose, mouth, eyes or face or when hands are dirty and after using disposable gloves. * Supplement hand washing with use of an alcohol-based hand sanitiser where available and/or disposable gloves. * Avoid touching nose, mouth, eyes or face with hands * When coughing & sneezing, cover mouth & nose with flexed elbow or clean tissue * If tissue used, throw into closed bin immediately after use & wash hands * Do not make physical contact with others (e.g. handshakes) * Maintain a distance of 2m from other people where possible * Frequently touched objects/surfaces cleaned & sanitised often * Avoid touching door handles etc, use elbow / foot where possible. * Use (if available) paper towels to open toilet doors. * Keep hands / arms folded across the stomach when not required. * If social distancing is not possible Manufacturing Employees should work back to back or side to side. Not Face to Face. * Staggered shifts should be in place where possible. * Employees should work within their dedicated demarcation when possible * Plastic screening between employees is to be used as a preventative measure * Non-Medical Face Masks are to be used when working in the Manufacturing area. * Face Visors should be worn where the manufacturing team members are working within 2 meter proximity. * **Note: This is preventative not Protection for the employee been non-Medical. Social distancing and hand washing are still required.**   Staff suffering from COVID-19 should not go to their GP’s surgery, pharmacy or hospital unless their symptoms significantly worsen, in which case they should dial 111 (or 999 in case of emergency).  Staff with symptoms must advise their line manage immediately.  Staff will be provided with accurate, up to date information on COVID-19 & associated company position regularly to keep staff informed & to help them make informed decisions on their health.  Provision will be made for staff should they wish to discuss any concerns they may have about COVID-19. | Staff self-isolating to work from home or take sickness absence, according to viability  Person-specific risk assessments for staff in high risk groups & flagged to HR  Risk assessment reviewed whenever government advice updated  See also:  SOP & Distance Guidance for Manufacturing  How 2 use your face mask |
| **Likelihood** | **X** | **Consequences** | **Overall Risk Rating** | |
| Moderate | Major | **Medium** | |